



Report to Properties Committee of Lee County Board

November 15, 2022 | 9:00 AM

1) RECENT DEVELOPMENTS

a) Proceeding with an Order of Electric Vehicles

- (1) LOTS has submitted the order for two (2) electric vehicles to the Michigan Department of Transportation. IDOT promoted this relationship, as it does not currently have electric vehicles on its state vehicle contract, although they will likely add EVs in the near future.

b) IDOT is approving transfer of four (4) used vehicles to LOTS

- i) Two Light Duty Buses have been transferred and received by Lee County/LOTS, one of the vehicles coming from a non-profit in Chicago and the second bus from City of Country Club Hills.
- ii) Two Minivans will be coming from a non-profit in McHenry County. The non-profit merged with a large healthcare system and will no longer be providing transportation.

c) Rides provided during September, 2022

- (1) # OF RIDES: 4,946
- (2) SERVICE HOURS: 3,659
- (3) MILES OF SERVICE: 98,717
- (4) FUEL COST: \$21,505.83

d) 1,164 rides week of October 31, 2022 compared to 1093 one year ago

- (1) 6.50% increase from one year ago

e) Reagan Mass Transit District

- (1) The MTD Resolution has been agreed to by leadership of both County Boards, as well as the State's Attorney's Offices and lawyers representing LOTS.
- (2) A Memorandum of Understanding (MOU) has also been developed to accompany the Resolution and provide additional details of the MTD framework.

f) Architectural/Engineering Firm / Oregon facility construction

- i) Pre-award concurrence has been submitted to IDOT for its consideration.
- ii) Awaiting word from IDOT on the successful candidate organization
- iii) Architectural and Engineering firm will provide two (2) design options for Oregon facility
- iv) This project is part of LOTS application under REBUILD Round 1 (see section 3.b of this report)

g) City of Rochelle Feasibility Study / Technical Assistance Grant (Awarded) from IDOT

- (1) Pre-Bid package for hiring Transportation Consultant has been sent to IDOT for their concurrence. Once received, advertisement for this Consultant will go out to local and regional newspapers.
- (2) Two-year study for the City of Rochelle and the feasibility of developing a fixed route for public transportation in the Hub City.

h) City of Dixon Feasibility Study / Technical Assistance Grant (Awarded) from IDOT

- i) Initial paperwork has been completed.
- ii) Executed contract for \$79,000 grant has been completed
- iii) Two-year grant to complete feasibility study for fixed route in Dixon

i) Requisitions with IDOT / FY2022

- i) IDOT has caught us up on payments through June, 2022
- ii) August, 2022 requisitions are submitted with all being covered with CARES (Covid) dollars
- iii) September, 2022 requisitions will be submitted this week

2) OTHER DEVELOPMENTS IN THE LOTS SYSTEM

a) Video Surveillance Cameras in Buses

- (1) 14 buses and 2 minivans have had video surveillance cameras installed in them

- (a) Buses have 4 cameras on each
- (b) Minivans have 2 cameras on each
- (c) Operational staff will be able to look into the video surveillance system
- (d) An alert button next to the steering wheel allows Drivers to inform Dispatch of any issues arising on the bus/minivans

b) Safety and Security Plan / LOTS

- (1) For most of 2022, LOTS has been collaborating with U.S. Department of Homeland Security on a revision of the transit system's Safety and Security Plan (SSP)
 - (a) In June, 2022, LOTS hosted a table top exercise with Homeland Security as well as local law enforcement, fire and emergency management staff
 - (b) Revisions are completed and received official approval in October.

c) Visitors to LOTS

- (1) Brad Fritts, State Representative elect, visited with administrative staff September 2, 2022 regarding developments – capital construction, mass transit district and future plans.
 - (a) Acknowledged that he will assist as needed and would like to be kept in the loop on developments
- (2) IDOT Administration (Chicago) and Capital Staff were planning to visit with LOTS and other transit operations here in northwest Illinois in October, 2022. They have had to postpone those visits until Spring, 2023.

d) 2023 Fiscal Year Contracts (period of July 1, 2022 – June 30, 2023)

- (1) IDOT is finalizing SFY 2023 Contracts
 - (a) 5311 Contract: \$245,411 *
 - (b) 5311F Contract (I-88): \$1,100,000 *
 - (c) 5311F Contract (I-39): \$929,606 *
 - (d) DOAP Contract: \$1,555,840

* These are being combined into a single contract by IDOT

3) OPERATIONAL AND CAPITAL RELATED DEVELOPMENTS

a) REBUILD Round 3

- i) Two proposals were submitted to IDOT on July 29th
- ii) IDOT has reportedly gone through review of these applications. No announcement yet.
- iii) Proposal includes the following:
 - (1) Add 72-feet onto the existing bus barn at Reagan Transit Center,
 - (a) This will provide for an additional twelve (12) slots for buses
 - (2) Add another bay onto the existing mechanical building
 - (3) Purchase service vehicles including one for maintenance

b) Capital Funding / REBUILD Round 1

- i) Application includes Construction of new Oregon location
- ii) Furnishings and equipment for Oregon facility
- iii) Implementation of video surveillance cameras into 17 of LOTS' buses and minivans (completed)
- iv) Three (3) new buses (Ford transit type vehicles)

c) Capital Funding / REBUILD Round 2

- (1) Notice of State Award being processed by IDOT
- (2) LOTS Proposal will allow for the following:
 - (a) Two electric vehicles for use in the LOTS system
 - (b) Three (3) new offices at Reagan Transit Center and secured file room/storage room
 - (c) Develop new Conference Room between Reagan Transit Center and Mechanical Bay
 - (d) Geothermal and Solar technologies will be incorporated into complex

4) OTHER CAPITAL DEVELOPMENTS

a) Plan to spend remainder of Canopy construction funds

- (1) Capital funds remaining from Canopy construction were used for the following...
 - (a) ...Fix water damage of ceiling in Greyhound area / **COMPLETED.**
 - (b) Re-pave older portion of parking lot / **COMPLETED.**
- (2) The contractual period for this funding expired on September 30, 2022. As such, LOTS/Lee County is in the process of closing out the Canopy construction grant from IDOT.

